



Training Opportunity

Course Title:	POWER TOOLS FOR WOMEN with Joni Daniels
Date(s)/Time:	December 10, 2003 / 1:00-2:30 ET / 12:00-1:30 CT
Location:	Live via satellite at your location or webcast at your desktop
Tuition:	\$995 single site fee, unlimited participants & taping rights <u>or</u> \$75 per person by webcast or satellite
Vendor:	Federal Training Network, 321 Bayview St., Yarmouth, ME 04096
Course Manager:	Linda Burnette, DSN 788.6533 / commercial 256.842.6533 Linda.p.burnette@us.army.mil
Cancellation Policy	Registrations & cancellations must be made directly with the course manager on or before December 5, 2003. Registering or cancelling via an alternative system/process does not satisfy this requirement.

Who Should Attend: All Federal Women

Course Description:

An upbeat, motivational address that can serve as a key address for women at any personal or professional level who want to tap into their own potential. Power up your ability to attain personal satisfaction & professional success.

Feeling like you're struggling to tap into your own potential—whether at home or on the job? This energetic program will help charge up your personal & professional image. Learn & laugh your way to finding the interpersonal tools & strategies to access the power you already possess, & how you can transfer that power from the kitchen to the boardroom & back. Plug into greater success by learning how to power up your life!

Registration Information:

Registration Deadline: December 5, 2003

Those interested should contact their local training coordinator to determine if their site is participating in this program, then follow local training approval procedures. To pay for the allocated space in this course or to pay for a site license, submit a completed payment authorization sheet to the course manager by the registration deadline. The payment authorization sheet is available at:

<http://cpolrhp.belvoir.army.mil/scr/hrdd/courses/paymentauth.htm>

Additional Information:

- Individuals requiring special accommodations must notify the course manager at the time of registration.
- Participants are required to complete a course roster & evaluation sheet.
- Participants may be excused from portions of ANY training program that they feel conflicts with their religious beliefs or creates high levels of emotional response or psychological stress.